

SMS Band Instrument Rental Agreement

RENTAL AGREEMENT

Rental Fee: \$75.00 per year

STUDENT INFORMATION

Student Name	_____
Grade Level	_____
Instrument	_____
Phone Number	_____
Email Address	_____

PARENT/GUARDIAN INFORMATION

Parent/Guardian Name	_____
Relationship to Student	_____
Phone Number	_____
Email Address	_____

INSTRUMENT DETAILS

Instrument Type	_____
Instrument Serial Number	_____
Rental Start Date	_____
Rental End Date	_____
Rental Fee Paid	\$75.00 ☐ Yes ☐ No
Payment Method	☐ Cash ☐ Check ☐ Card ☐ Other

CONDITION OF INSTRUMENT AT PICKUP

SMS will provide an instrument in playable condition. Please describe any existing damage or defects:

RENTAL TERMS & CONDITIONS

The student and parent/guardian agree to the following:

1. **Responsibility & Care:** The student is responsible for the safekeeping and proper care of the rental instrument at all times, including not letting anyone besides the student play the instrument.
2. **Regular Maintenance:** The student will keep the instrument clean and in playable condition. Minor maintenance (cleaning, valve oil, reeds) is the student's responsibility.
3. **Damage & Repair:** The student/parent is financially responsible for any damage to the instrument caused by misuse, neglect, or accident. Repair costs will be billed to the parent/guardian.
4. **Loss or Theft:** If the instrument is lost or stolen, the student/parent is responsible for full replacement cost (estimated at \$_____).
5. **Return Condition:** The instrument must be returned in the same condition as received (normal wear and tear excepted). The instrument must be cleaned and in working order upon return.
6. **Return Date:** The instrument must be returned by _____. Late returns may result in additional fees of \$5.00 per day.
7. **School Performances:** The student agrees to use the rental instrument for school band performances and rehearsals as directed by the band director.
8. **School Property:** This instrument remains the property of Sullivan Middle School Band Program at all times.
9. **Non-Transferable:** The rental agreement is non-transferable and applies only to the named student.
10. **Termination:** The school reserves the right to terminate this agreement and reclaim the instrument if terms are not met.

ACKNOWLEDGMENT & AGREEMENT

By signing below, I/we acknowledge that I/we have read and understand the terms of this rental agreement and agree to comply with all conditions outlined above.

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

RETURN CHECKOUT

Return Date	_____
Instrument Condition Upon Return	☐ Good ☐ Fair ☐ Poor
Additional Notes/Damage	_____
Return Received By	_____
Signature	_____ Date: _____

FOR OFFICE USE ONLY

- Rental Fee Received: ☐ Yes ☐ No
- Amount: \$ _____
- Receipt #: _____
- Instrument Inventory #: _____